

# Recruitment Notice for Foreign Origin Advisory Committee

Korea Institute of Origin Information (hereinafter referred to as KIOI) as the sole FTA-specialized institution in South Korea, operates the foreign origin advisory committee (hereinafter referred to as advisory committee) on overseas origin trends to promote fair trade. We encourage external experts to actively apply for the 2025 advisory committee to contribute their expertise and insights.

Feb 5, 2025

Korea Institute of Origin Information

## **I** Recruitment Overview

### Overview

- We are recruiting members for an advisory pool to collect information on origin trends in countries that have signed FTA with Korea and to provide advisory services. Selected members will be officially appointed as advisory committee members.
- Application Eligibility
  - Individuals wishing to register in the advisory committee pool
  - Individuals who, upon registration, can provide advisory services on overseas origin trends
- Required Documents(Please refer to the attached file for the application form)
  - One copy of the KIOI advisory committee registration application (mandatory)
  - Additional supporting documents(if applicable)
- Recruitment Criteria
  - An applicant who meets the selection criteria, such as proficiency in the local language, relevant educational background, related work experience, and possession of relevant certifications (refer to the attached file for detailed selection criteria)
- Recruitment Process
  - Submit the application form for registration → Review documents  
→ Appoint as an advisory committee member

## Target Countries and Number of Appointments

- A total of 16 countries

Category	Target Countries*	Number of Appointments
Northeast Asia	China, Japan	Unlimited Appointments
Southeast Asia	Indonesia, Laos, Malaysia, Thailand,	
North America	Mexico, USA	
Central and South	Colombia, Peru	
Europe	France, Germany, Italy, Spain	
Eurasia	Türkiye	

\* **One** advisor may provide advisory services for multiple countries(if their capacity is recognized).

\*\* If multiple candidates meet the eligibility criteria based on the review, multiple individuals may be appointed.

## **II** Activities and Benefits of the Expert Pool

### Activities of the Advisory Committee

- By registering in the advisory committee pool, participants can freely engage in advisory activities regarding origin trends in 16 countries worldwide, designated as priority monitoring targets. If timely and relevant advisory results are recognized, a manuscript fee (up to 300,000 KRW per report, pre-tax) will be provided.
- Activities(a form of written advice)
  - Advisory Areas
    - Trends in rules of origin by industry in the country applied for
    - Recent trends in FTA utilization in the country applied for
    - Trends in industry/item exports and imports in the country applied for
    - Other trends in policies, systems, and media in the country applied for
  - Advisory Types
    - Independent collection(self-gathering of trends related to the advisory field)
    - Request-based collection(gathering trends upon request from the KIOI)
  - Other Activities(A separate advisory allowance will be provided)
    - Activities such as translating local documents into Korean and supporting overseas business trips for the KIOI

### **III** Application Submission

- Application Period** : From the date of announcement to 23:59(KST) on  
Friday, March 7, 2025

Note : The application period may be extended based on future circumstances

- Application Method : Submission via e-mail(verification@origin.or.kr)
- Format for the application file name and e-mail subject : Applied Country\_Expert  
Registration Application\_Applicant's Full Name

- Announcement of Results** : **March 31, 2025(Mon)**

- Quantitative and qualitative evaluations of application documents will be conducted.
- Notification of appointment results will be sent individually via email  
(If the detailed schedule changes, prior notice will be provided)
  - If no eligible candidates are found, a re-announcement for recruitment will be made

- Contact Information: Information Analysis Team, Policy Support  
Division, Korea Institute of Origin Information**

- Address: 5th Floor, Seongnam Customs Building, 205 Yatap-ro, Bundang-gu,  
Seongnam-si, Gyeonggi-do, Korea
- Representative: Minjun Kim (mjk87@origin.or.kr)
- Tel : +82) 031-600-0758

## Appendix

### Eligibility criteria for the registration of the advisory committee pool

#### General Requirements

Note : Desired qualifications for serving as an advisory committee member

Note : If any of the following requirements are met, applicants are eligible to apply for expert registration

- ① Individuals currently residing in the target country with fluent local communication skills
- ② Individuals capable of efficiently gathering trend-related information through local language research
- ③ Individuals with proven experience in drafting reports or articles on specific topics
- ④ Individuals committed to actively fulfilling advisory committee responsibilities

#### Nationality Requirements

Note : If any of the following requirements are met, applicants are eligible to apply for expert registration

- ① Individuals with Korean nationality (18 years or older)
  - Must have at least 2 years of local residency experience or equivalent understanding of the country's political, economic, social, and cultural environment
- ② Individuals with foreign nationality (from the target country) (18 years or older)
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#### Preferred Qualifications

Note : Submission of supporting documents is required for applicable individuals (further instructions will be provided individually upon registration as an expert)

- ① Individuals with relevant academic qualifications (bachelor's degree or higher in fields such as FTA, international trade or logistics)
- ② Holders of certifications related to country of origin management (including practical specialists, management specialists, customs brokers, or equivalent qualifications)
- ③ Proof of language proficiency (for Korean nationals: proficiency in the local language, for foreign nationals: proficiency in Korean)
- ④ Individuals with relevant work experience (experience in local export/import, logistics, freight forwarding, country of origin management, procurement, etc.)
- ⑤ Individuals with local expertise (experience in sectors such as advanced industries, agriculture, fisheries, or food processing)
- ⑥ Individuals with experience in information gathering through other institutions (private or public)

Special Provisions

Note : Special Provisions Regarding General Requirements ①

- Applicants currently residing in Korea due to personal reasons (e.g., health, visa, studies, work etc.), but capable of efficiently gathering information on local origin trends in the target country

Compensation for Advisory Reports(Summary)

Compensation will be provided based on evaluation results for advisory reports recognized for their timeliness

- Up to 300,000 KRW per report (pre-tax), with all payments subject to deductions for taxes and fees

Category	Current Address	Bank Account	Deduction Items
Korean nationality	The target country	Korean Commercial Banks	Withholding Tax on other Income
Foreign nationality*	Rep. of Korea		
	The target country	Foreign Commercial Banks	Remittance Fee

\* Individual required documents may vary(to be notified individually later) depending on factors such as the 183-day residency requirement in Korea and income tax filing status

\*\* Exchange rate may fluctuate based on the payment date

Evaluation Criteria for Advisory Results

- Assessment will be based on the advisor's diligence, the relevance and applicability of the advisory content, and the quality and thoroughness of the report

Procedures for Advisory Compensation

- Step.1 Conduct advisory activities
- Step.2 Submit advisory report on origin trends
- Step.3 Evaluate advisory results
- Step.4 Disburse compensation